



In collaboration with the Ministry of Health and Social Services and the University of California, San Francisco, The Society for Family Health (SFH) is undertaking a pilot study that will explore the acceptability and feasibility of social media-based approaches to reach and sample Transgender Women (TGW) in Namibia for future surveillance activities and program recruitment. This study is earmarked to run for two (2) months. Therefore, qualified applicants are invited to apply for the following temporary vacancies that are available for this pilot study:

1x QUALITATIVE RESEARCHER

THE POSITION

The Qualitative Researcher will carry out qualitative interviews for a pilot study under the direction of the Principal investigator(s) and project coordinator. The pilot study will assess the features of TGW's networks on social media and the feasibility and acceptability of using a social media to recruit peers for services and surveys among TGW in Namibia.

Key areas of responsibilities

- Have a thorough understanding of the survey protocol, operations manual, and interview guides
- conducting qualitative, in-depth interviews, facilitation of focus groups, field note taking, translation, transcription
- Obtain informed consent from interview individuals ensuring strict compliance with research ethics guidelines.
- Interview individuals and groups to obtain and document relevant information based on a standardized field interview guide.
- Ensure data quality and confidentiality.
- Produce detailed field notes and daily summaries of interviews, discussions, and other fieldwork activities
- Travel to field sites
- Other duties as assigned by study investigators and site supervisor
- Gather information in a progressive manner from the subpopulation of interest in order to guide the development of the main Survey
- Provide periodic updates on the progress of the pilot study and the findings.

THE CANDIDATE

The successful candidate will need to have a proven record in this field as the project staff and the Ministry will rely on your technical expertise to develop and strengthen processes.

Minimum requirements

- Qualification in social sciences or secondary degree with university-level coursework, in the social sciences or equivalent work experience in survey interviewing.

- Strict adherence to protocols and safety guidelines, with an emphasis on organizational skills and meticulous attention to detail
- Possess a warm and nonjudgmental manner, and consistently demonstrate interpersonal tact, discretion, and sensitivity when interacting with study participants.
- Previous experience in working with key populations.
- Strong organizational and management skills.
- Analytical and report writing skills
- Proficiency in Microsoft Word or other computer-based word processor
- Proficient speaking, reading, and writing skills in English and native language(s)
- Ability to work independently with minimal supervision.
- Ability to work an alternative schedule (including evenings and weekends).

1x RESEARCH ASSISTANT

THE POSITION

The Research Assistant will assist the Qualitative Researcher to carry out qualitative interviews for a pilot study under the direction of the Principal investigator(s) and project coordinator. The pilot study will assess the features of TGW's networks on social media and the feasibility and acceptability of using a social media to recruit peers for services and surveys among TGW in Namibia.

Key areas of responsibilities

- Have a thorough understanding of the survey protocol, operations manual, and interview guides.
- Managing in-depth interviews/focus group schedules.
- Managing in-depth interview/focus group data.
- Responsible for note taking.
- Responsible for transcribing.
- Obtain informed consent from interview individuals ensuring strict compliance with research ethics guidelines.
- Ensure data quality and confidentiality.
- Produce detailed field notes and daily summaries of interviews, discussions, and other fieldwork activities
- Travel to field sites
- Other duties as assigned by study investigators and site supervisor
- Gather information in a progressive manner from the subpopulation of interest in order to guide the development of the main Survey
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Closing date: 22 February 2019

All applicants must send cover letter and CV **ONLY to:**
The Coordinator: Human Resources recruitment@sfh.org.na
Email Subject line should indicate the position being applied for.

**Society for Family Health, 13 Reger Street, Units 3 & 4, Southern Industrial Area,
Tel: 061 440 600, P O Box 22870, Windhoek**

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTE